

AGENDA MANAGEMENT SHEET

Name of Committee Overview And Scrutiny Co-Ordinating Group

Date of Committee 3 May 2006

Report Title Review of Overview and Scrutiny

Summary This report sets out draft terms of reference for a review of the arrangements for Overview and Scrutiny

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Would the recommended decision be contrary to the Budget and Policy Framework? No.

Background papers None

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) N/A
- Other Elected Members
- Cabinet Member
- Chief Executive Jim Graham
- Legal
- Finance
- Other Chief Officers David Carter
- District Councils
- Health Authority
- Police
- Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No 3

**Overview and Scrutiny Co-ordinating Group
3 May 2006.**

Review of Overview and Scrutiny

**Report of the Strategic Director of Performance and
Development**

Recommendation

That the Group approves the terms of reference as set out in the Appendix

Draft terms of reference for a review of overview and scrutiny are attached as an Appendix. It is suggested that the Overview and Scrutiny Co-ordinating Group or members nominated by the Group act as the reference panel for this review.

The Group may wish to consider whether or not there should be consultation with our key public sector partners as part of the review.

If any revised proposals are to be considered by Council on 19 September 2006 the Overview and Scrutiny Co-ordinating Group may wish to bring its meeting on 13 September forward to enable it to consider the draft report to Council.

DAVID CARTER
Strategic Director of
Performance and
Development

Shire Hall
Warwick

26 April 2006

APPENDIX

Terms of Reference for a Review of Overview and Scrutiny

Aims and Objectives

Aim

To put forward proposals for the effective delivery of overview and scrutiny which meets the expectations of members and senior officers.

Objectives

To clarify the future role and aims of overview and scrutiny carried out by the Council

To put forward proposals for any changes to member structures and/or amendments to the constitution to facilitate the new arrangements

To make proposals about the most effective approaches for developing and handling the work programme of overview and scrutiny

To make proposals for any member training and development needs to support the new arrangements

Develop a common understanding of how effective overview and scrutiny can add value and make a positive difference to the delivery of public services

To make proposals about how the new arrangements may be supported

Scope

In order to achieve the aim set out the review will

- Explore the expectations of members and senior officers over the future role and aims of overview and scrutiny carried out by the Council
- Consider how proposed legislative changes may impact on the future role of overview and scrutiny
- Seek to build some consensus over the way forward for overview and scrutiny
- Review the current member structures for delivering overview and scrutiny and the underpinning constitutional arrangements and make recommendations for changes to facilitate the proposed future role for overview and scrutiny
- Identify any training and development needs of members
- Consider best practice in developing and handling the work programme of overview and scrutiny and the conduct of specific scrutiny reviews

- Explore how effective overview and scrutiny can add value and make a positive difference to the delivery of public services
- Review the resources available to support any proposed new arrangements

Member Reference Panel

Overview and Scrutiny co-ordinating Group or members nominated by the Group

Resources

Overview and Scrutiny Manager.

Methodology

Member Seminars

Discussions with Senior Officers

Review of research reports, legislative proposals etc.

Timetable

Activity	Timescale
Draft Terms of Reference for Review of Overview and Scrutiny presented to Overview and Scrutiny Co-ordinating Group	3 May 2006
Carry out review	June –July2006
Member Seminar(s)	June/July 2006
Discussions with Senior Officers	June/July 2006
Meeting of Overview and Scrutiny Co-ordinating Group –progress report	12 July 2006
Discussions with key public sector partners?	July 2006
Write up proposals	August 2006
Meeting of Overview and Scrutiny Co-ordinating Group – proposals for revised arrangements	? 13 September 2006
Report to Council on proposed revised arrangements	19 September 2006